

Ben Lomond Steering Committee Meeting Minutes

Special Meeting to address opening

November 9, 2020

- 1) Open Meeting Serenity Prayer
- 2) Attendance of Steering Committee Members by Zoom: Joseph (chair), Shannon (recording secretary), Karen (treasurer, secretary), Gaelen (secretary, activities), Eric (maintenance), John (secretary), Anthony (secretary), Mark B. (secretary), Chris G. (secretary), Beth Z. (secretary), Jason (secretary), Katie A. (secretary), Laurel J. (secretary), Dana (secretary), Eric (maintenance). Interested Parties: Thea, Nicole W., Kevin W., Ed Olson, Yvonne, Naomi, Joe P., Chris C., Dave S., Brooke, Steven, Jay G., Bethanne, Candy, Virginia, Sarah, Tom, John, Jimmy C.

New Business- Reopening the fellowship

Joseph showed a hand out for the minimal steps required for opening the fellowship. Time was allowed for everyone to read the BLF Meeting Protocol (Proposal)

Anthony made a suggestion of entering through the kitchen and leaving through the emergency door. Only one restroom should be used and each member responsible for wiping down with wipes. Each member should be responsible for wiping down chairs.

Jason made a motion to adopt the Covid 19 protocol as set forth by the County of Santa Cruz, and reopen the fellowship, following that protocol.

Motion to approve: John, 2nd Shannon-passed by majority, with 2 nays

Start date tentatively set for Monday, November 16, 2020, 6 PM

Discussion was held regarding getting rid of couches, preparing facility, chair spacing, etc.

Jason reminded the group that there are overlapping Zoom and Highland Park meetings at 6 PM. Discussion was held about who would be the in person secretaries. It was decided the secretaries of the Highland meeting will run the meetings at the fellowship. Zoom meetings will still occur. Both can co-exist.

Meetings will be held, onsite at BLF, beginning with Monday through Friday at 6 PM.

Eric brought up the "logistics" of reopening, supplies, turning the heater on, safety check of the building, removing couches.

Joseph suggested forming a committee to get the fellowship, up and running.

Naomi shared she had purchased a thermometer, sanitizing wipes, and Hepa air filtration machine. (Thank you, Naomi)

Jason makes a motion to remove all the couches from the fellowship and take them to the dump.

Motion to approve: John, 2nd Shannon-passed unanimously

Eric makes a motion to approve \$200 for dump fees for the couches.

Motion to approve: John, 2nd Shannon-passed unanimously

Discussion was held about a check in process to attend meetings. It was agreed that a checklist and a sign in sheet with name and phone number will be at entrance to the meeting and must be filled out, prior to entering. The checklist will then be placed in a binder. Naomi and Ed volunteered to be “quality control” and check that the binders and lists are being done, and in compliance Covid 19 restrictions. Joseph suggested an Audit Committee. Brooke volunteered to be the contact tracing, caller, in the event there is a possible exposure. (The County Dept. of Health does this)

Summary: Meetings will resume, adhering to the County Covid orders. Couches will be taken to the dump. Meetings will be Monday through Friday at 6PM. Secretaries will be the Secretaries from Highland Park meetings. Zoom meetings will continue.

Serenity Prayer

Next Meeting.....November 19, 2020