

## **Ben Lomond Fellowship Steering Committee Minutes March 14, 2024**

### **1) Open meeting with the Serenity Prayer**

**2) Attendance: Jason, chair, co-secretary and Friday 6 p.m. meeting; Joseph O., co-chair and Saturday 7 a.m. secretary; Beth Z., in-person secretary coordinator; Ed O., temporary Activities chair, co in-person secretary coord.; Eric, maintenance and Sunday 7 p.m. secretary; Michelle M., recording secretary/media coord.; Joey S., online meeting coord.; Tiffany, safety committee liaison; Tim M., Wednesday 7:15 p.m. secretary; Joe R., member; Chris B., co-treasurer, Connie D., online 6 p.m. Monday secretary; Bill, Sunday 6 p.m. online secretary, Russell, Monday 6 p.m. co-secretary; Erica, member; Colleen, GSR rep.; and Matt M., supplies**

### **3) Feb. 8, 2024 minutes—Ed/Joseph—unanimous approval**

**ELECTIONS: Jason explained the Third Legacy rules for elections. Interested parties must be voted in by 2/3 vote. All voting is anonymous. Zoom attendees will text their vote to Jason.**

**Steering committee vice chair: Tim McG is available for the position; vote passed.**

**GSR: No members are available or eligible; outgoing rep. Colleen will continue to text or email reports until another GSR rep steps up.**

**H & I: Joe R is available for the position; vote passed**

**Intergroup: No members are available or eligible; the position remains open**

**In-person secretary co-coordinator: Tiffany is available for the position; vote passed**

**Activities chair: Russell is available for the position; vote passed**

**No other positions are open for election.**

**Jason asked that all Steering Committee members recruit for the two open positions—GSR rep and Intergroup rep.**

**Committee reports:**

**Treasurer — Q4 2023 report: We had a net loss of \$2,289 in the business account and a gain in the prudent reserve of \$15.16. Chris said that the prudent**

reserve can cover three-months' rent, but isn't enough to cover three months of operating expenses—as stated in the bylaws. The prudent reserve should be closer to \$14,000 instead of \$9,000. He'll start making transfers from the business account to the prudent reserve to get us closer to the target. He also suggested that we ask for an increase in 7th Tradition donations from our members, and also that we hold a third major fundraiser each year. Right now, proceeds from the Take your Sponsor to Dinner event and the Labor Day Picnic help us meet our annual expenses. There is also a delay in when 7th Tradition donations are being deposited in the bank. Joseph O is going to reach out to the co-treasurer to see if he needs help with making deposits. Connie also suggested that we look into getting Venmo in addition to PayPal to help with virtual donations. Michelle is going to put a note in the binder soliciting 7th Tradition donations. Joseph made a motion to approve the report; Russell 2nd—unanimous approval.

#### **New business** —

- **Chris will look into opening a Venmo account to help with virtual 7th Tradition donations.**
- **Tiffany from Safety committee: Wants to add safety procedures to the bulletin board. Jason will set up committee to review safety and see if we want to include it in the fellowship. Matt M said many other meetings have blurb at the beginning about safety, and he suggested putting it into the secretary script.**
- **Unity Day: Jason said that the General Service Office is planning a Unity Day on May 18. Different fellowships in Santa Cruz County will participate and share information. Planning meetings for Unity Day are March 24, April 14, and May 5. Jason suggested that the GSR and/or chair and/or co-chair attend the events. The Steering Committee took a group conscience vote to participate in the event.**
- **Take your Sponsor to Dinner: Ed signed the contract with St. John's but hasn't paid for the space yet. Planning meetings for the event will be held on March 24, and April 4, 7, and 14 at 4:30 p.m. at the fellowship.**

**Adjourn** — Ed/Russell 2nd — unanimous

**Close meeting with the Serenity Prayer.**

**Next meeting: 7:20 p.m. on April 11**