

Ben Lomond Fellowship Steering Committee
Jan. 11, 2024

1) Open meeting with the Serenity Prayer

2) Attendance: Jason, chair and Friday 6 p.m. co-secretary; Eric, maintenance and Sunday 7:30 p.m. secretary; Michelle M., recording secretary/media coord.; Mark, co-treasurer; Damien, intergroup rep. and Friday 6 p.m. co-secretary; Colleen, GSR rep.; Beth Z., secretary coordinator; Ed O., co-secretary coordinator; Chris, treasurer; Tiffany, Thursday 6 p.m. co-secretary and Safety Committee liaison; Joey S., online meeting coordinator; Chris, co-treasurer

3) Dec. 14, 2023, minutes — Ed/Chris 2nd, unanimous approval

Committee Reports:

Treasurer's report — Chris B.: The quarterly financial report will be available when the December report is available. The rent expected to go up by \$100 in 2024, but we haven't received notification of the increase. It may be tied to day the lease was updated, which is March or June. Mark will contact the landlord to ask about the increase. Chris says that BLF has about \$4,000 in the business account and \$9,000 in prudent reserve. We might want to think about bolstering the prudent reserve if we can because it's only three months' reserve. Jason said the bylaws only require a three-month reserve, so we're within the requirement. Beth/Ed 2nd—unanimous approval

GSR — Colleen no report because we weren't able to contact to Zoom.

H&I — Vacant position.

Intergroup — Damien: Intergroup still needs a vice chair and the current chair is also going to step down. Mark says they have elections next month. Area reps are needed, but they're not in our area. Financially, December was good, they're up \$2000, but over the past 6 months they're down \$3300. All pamphlets that have been on back order pamphlets are in. The Activities Committee is holding a No Talent/Talent show on Feb. 17. The first prize is \$500. There's a Jan. 21 safety meeting at 7 p.m., and Intergroup held its first hybrid meeting. The Birthday Speaker Meeting had a great turnout, with about 200 people attending. Ed motion/Michelle 2nd — unanimous approval

Literature — No report.

Online secretary coordinator — No report.

In-person meeting secretary coordinator — Beth Z: We had a bumpy start to 4:30 p.m. meetings, but they seem to be going well now. There was a secretary issue with Thursday meeting, but that's going to be taken care of. The opening is in the binder. All other meetings all going well. Jason asked if the secretary workshops going well and said we need to do the new 7:30 p.m. Tuesday secretary. Michelle/Eric 2nd — unanimous approval

Media coordinator — Michelle: She emailed to get a new H&I flyer that we can post. All other flyers are posted and the website is up to date. Ed/Chris 2nd — unanimous approval

Maintenance — Eric R. Reported that he'd filled a pot hole in the parking lot; set up and put away Xmas decorations; organized the storage closet; installed a canopy over picnic table; set up and put away tables for Xmas and New Year's events; obtained new organics and recycle receptacles and posted new signage for the guidelines; obtained more paper towels for restrooms and kitchen; obtained more coffee filters; anchored the new display case to the wall; and repaired the picnic table. Ed asked whether we could get a sign for what to put in the regular garbage can, and Eric said he's working on it. Ed/Damien 2nd— unanimous approval

Supplies — No report

Activities — No report

Old business —

- Bylaw update for new meetings—Jason recapped proposed new verbiage for the BLF policies and bylaws to stipulate how new meetings should be created: "Members wanting to start a new meeting at the fellowship must first seek approval from the Steering Committee." Jason will add it to Policies and Procedures document and Michelle will update the bylaws folder on the bulletin board. Ed/Damien 2nd—unanimous approval

New business —

- Steering Committee elections: Jason said that the last election was in March to elect Lindsey as chairperson, and then she resigned in March and relocated. Jason became the chairperson in April. Jason propose we have elections in March instead of October. Jason encouraged everyone to recruit someone to train to fill in for them. "If you know of someone who's interested, please start

now," he said. "If you're getting ready to vacate out, think in terms of who could be a replacement." Joseph asked for a list of people rotating out. Those positions are: Intergroup; in-person meeting co-secretary; activities; literature. The media coordinator position is also up but Michelle is going to run again. The March meeting will be just the election, no committee reports, unless the elections go fast, then we can have committee reports. Michelle will write up a notice of the openings for the binder and the bulletin board.

- Tiffany said she'll be out of town from 23rd January until the 23rd of February.

Vote to adjourn: Ed/Eric 2nd—unanimous approval

Close meeting with the Serenity Prayer